

Conduct Committee Annual Report 2021

1. Scope

This report is based on activities of the Committee in the last year and following review and discussion at the Conduct Committee Meeting held on February 24th, 2021.

2. Review of Complaints

Between April 2020 and March 31st 2021 there were two complaints made and investigated both involving alleged rudeness. In the first case no action was taken but the report is being kept on file. In the second the person complained about chose to leave the club.

3. Clarification of Terms of Reference of the Conduct Committee.

In the last year the Trustees have approved revised terms of Reference that define and clarify the procedures of the Conduct Committee.

4. Conduct Committee:

Mary Bennett (Chair), Martin Illingworth, Graham Walcroft, Steph Bliss Ursula Bowler, Paul Watson, Lis Long, Sue Burge (Safeguarding only)

Panel members:

Emily Middleton, Susan Smith, Jan Evans, John Deech, Erica Shepherd, John Lewis -Crosby, Holly Kilpatrick, Ruth Kim, Linda Allen.

5. Record keeping

it was agreed that keeping records for reference in case of reoccurrence of bad behaviour was necessary. However records of members who have left the club will be shredded and all emails referring to incidents deleted.

6. Future Meetings

The Conduct Panel will meet face to face or by Zoom, annually in March. An annual report is prepared for the trustees meeting in July each year. Extra-ordinary meetings are arranged on ad hoc basis as required.

Mary Bennett, Conduct Officer, June 2021