

THE NOTTINGHAM BRIDGE CLUB – MINUTES OF TRUSTEE MEETING

HELD ON SATURDAY 6 NOVEMBER 3pm

Held at the Club

Present: Mark Goddard (President), David Dunford (Chairman), Phil Gross (Treasurer), Gerry McCormack, Stefka Samus, Paul Goodwin, Margaret Litchfield, Wilf Fenwick, Andrew Scott, Sue Hollins

1. Apologies for Absence: Marc Gaudart, Jean McKee

2. Minutes of Meeting 10 September & 16 October 2022: These were agreed.

3. Health and Safety: No issues were raised.

4. Matters Arising and not elsewhere on the Agenda

a. Honours Boards: These will be updated in December.

b. Trophy engraving: Margaret Litchfield offered to have the engraving on the trophies updated.

c. CCTV: An alternative quote will be obtained for the CCTV monitoring the car park.

d. Front step: Sue reported that she had received a quote for £1,800 and was expecting a second quote. Sue was given authority to proceed with whichever she chose.

e. Damp in office: Andrew will obtain a quote to remedy the damp in the office and elsewhere in the building.

f. Bridge teaching: A meeting of interested parties will be held to discuss putting in place a co-ordinated approach to teaching.

g. Bridge – face-to-face Tuesday evenings: A Tuesday evening drive will start in January on a trial basis.

h. Fire drills: A fire drill has taken place.

i. Minute secretary: Jean McKee has offered to act as minute secretary.

5. Bridge

a. Use of system sheets in face-to-face drives: It was agreed that system sheets could be consulted during the auction period and play on Monday afternoons and Wednesday evenings but not in other drives.

b. Lead validation: It was agreed that the option to check the lead in the scoring software would be activated in January. This is to reduce the number of contracts that are incorrectly entered e.g. played by East instead of North.

c. Tablets: Attendance on Friday evenings had reached 10½ tables, so another three tablets have been bought. It was noted that Wednesday evenings were attracting 8 to 9 tables.

d. Christmas parties: It was agreed that the club would pay for party food for a Christmas party at each of our regular drives.

e. Biscuits: A suggestion was made that the club provide biscuits as well as tea and coffee for members. This was decided against.

6. Flats

Nothing to report.

7. Heating

Phil has programmed the heating for the regular events at the club. Directors can adjust this during their session, but need to return the heating to the auto setting at the end of the session.

8. Treasurer's Report

There is a combined total of £41,582 in the club's four bank accounts.

9. Bank Signatories

It was agreed to add Wilf Fenwick and Mark Goddard as bank signatories.

10. Conduct Committee

There was discussion of who should be on the Conduct Committee and what processes should be in place.

11. Membership Secretary

There are 260 members including beginners given free membership and life members. 144 members gift aid their subscription.

12. Risk Register

Gerry led a discussion on the process of establishing a Risk Register. This focused on producing documents to capture how we operate as a club.

13. Date of Next Meeting

At the club, on Saturday 25 February at 3pm

14. Any other Business

a. Defibrillator: There was discussion about mounting the defibrillator outside the club, but this was decided against due to concerns about vandalism.

b. Honorary Life Members: This was discussed.

c. Directors: Stefka reminded us of the important contribution directors make to the game.

d. Crantock Bowl: The Crantock Bowl was won by Keith Rodgers, Graham Lee, Lloyd Eagling and Stan Zygadlo.