

**FTLBC Board of Governors' Meeting Minutes**  
**Meeting Date – June 10, 2024**

4:07 p.m. – Meeting called to order by President Jonathan Salt

Board members present: Daniel Tordella, Allen Bozek, Knyvett Lee, Alan Rubin, Bella Ionis-Sorren, Rick Shapiro, David Kupperman and Jonathan Salt.

Club manager Emilio Lopez was present.

**1. Resignation / appointment of Board members**

Treasurer Rick Shapiro tendered his resignation from the Board effective June 10, 2024. The Board voted David Kupperman to fill the Board vacancy through December 31, 2024 per FTLBC Bylaws Article IV, Section 3.b. The Board thanked David for his willingness to serve.

**2. May 2024 Board Meeting Minutes:**

Minutes of the May 13, 2024 FTLBC Board meetings were approved.

**3. Treasurer's report:** Former Treasurer Rick Shapiro reported:

a. Cash: Total bank, *PayPal* and petty cash/change balance was \$91,468.67 as of May 31, 2024.

b. Operations: FTLBC has a net operating gain of \$49,015.54 year-to-date through May 31, 2024.

**4. Finance Committee Report**

a. A finance committee, consisting of Alan Rubin, Jonathan Salt and Knyvett Lee reported the following recommendations:

- i. Eliminate cash for all game fees and club dues;
- ii. Eliminate pre-paid game fee “punch cards”;

- iii. Hire a part time bookkeeper for payroll and accounts payable and other bookkeeping functions;
  - iv. Hire Rick Shapiro for accounting (\$250.00 / month) and tax preparation purposes;
  - v. Eliminate the FTLBC debit card and replace it with a credit card;
  - vi. Revise and simplify the daily and weekly reporting systems;
  - vii. Continued review of accounts payable systems;
- b. The Board voted to eliminate cash for game fees effective July 1, 2024.
  - c. The Board voted to eliminate any further sales of punch cards.
  - d. The Board voted to retain Rick Shapiro, CPA, former treasurer, to assist the Club with accounting and tax issues.
5. **Club Manager's report:**
- a. Table count for May 2024 was 402.5 compared to 364.5 in May, 2023.
  - b. New equipment: The Board approved purchase of a new *conveyer belt* toaster to upgrade and replace the worn out unit in place and also approved purchase of a new BBQ grill to replace out previous grill that was stolen while cooling down after the Memorial Day BBQ.
  - c. Club Rental: Several club rental dates by 3<sup>rd</sup> party groups of the small room have been booked and conducted. The *Yelp* advertising fee of \$300.00 per month was suspended pending further review.
6. **President's report:** President Salt reported:
- a. 2025 Cruise: Joint cruise venture with Quick Tricks is in progress. To date, 52 people have signed up.

- b. Possible bylaws update: Pending.
- c. Recognition Policy: Pending.
- d. Accident/liability reporting: Barbara Sunshine, Insurance Committee Chair, to follow up.
- e. Banner Modification: To be followed up by the Club Manager.
- f. Club cleaning fee: The cleaners requested and the Board approved a \$20.00 surcharge for days, e.g., major holidays, the club conducts large events.

7. **Committee Reports:**

a. Events Committee:

FTLBC needs an Events Committee chair. Memorial Day BBQ was a big success. Longest Day and July 4<sup>th</sup> events are planned.

b. House Committee (Chair Allen Bozek):

- i. Chair Allen Bozek continues to expertly manage the committee.
- ii. Volunteers for this crucial committee are needed.

c. Education Committee (Chair Robin Kupperman):

- i. Beginner bridge series – scheduled to resume on 9/9/24.
- ii. Tuesday morning *bidding convention* lessons to continue through June.
- iii. The Board approved payment of \$275.00 for Robin to attend an ATBA (American Bridge Teachers Association) convention to be held in Toronto from July 14 – 17 2024. Thank you Robin for your time and effort in this regard. The Board requested and will look forward to a report from Robin about the convention.
- iv. Let's all remember to be nice and welcoming to all the new players.

- v. Supervised games, free 30-minute lessons and mentor games continue.
- d. Grievance and Ethics Committee (Chair Daniel Tordella):  
The committee is following up on a complaint against a club member for rudeness.
- e. Insurance Committee (Chair Barbara Sunshine):  
Nothing to report. A full review of our insurance requirements and needs is pending.
- f. Membership: (Chair Rosemary Boden):  
Chair Boden reported that the membership committee is gearing up for an aggressive membership campaign for 2025 and a planning session is scheduled for August 12<sup>th</sup>.
- g. Marketing (Chair Knyvett Lee):  
US 1 Banner replacement is pending.

5:27 p.m. – Meeting adjourned.  
Submitted by:  
Daniel F. Tordella – FTLBC Secretary