

FLATHEAD VALLEY BRIDGE CENTER

BOARD MEETING AGENDA

Meeting Date: 9 Sept 2024

Called to Order: XXXX

Non-Profit 501(c)(3)

Location: FVBC, 22 Village Loop Rd, Kalispell, MT 59901

Present: XX

ROLL CALL:

Position	Name	Attendance (IP/Zoom)
President	Scott Hines	
1 st Vice President	Jim Swab	
2 nd Vice President	Porki Harris	
Treasurer	Marilee Wood	
Secretary	Susan Okonsky	
Director At Large	Wendy Fregerio	
Director At Large	Sharon Palmer	
Director At Large	Wendy Sexton	
Director At Large	Janet Ulrich	

QUORUM (51% of Directors): Yes/No.

MEMBERSHIP INPUT: (3 minutes per speaker)

Attendees: _____

Member	Brief Summary of Comment:

MEETING MINUTES - APPROVAL:

- Motion to approve previous month's board meeting minutes.

TREASURER'S REPORT:

CLUB MANAGER'S REPORT:

COMMITTEE REPORTS:

- Audit Committee:
- Budget Committee:
- Nominating Committee:
- Membership Committee:
- Facilities Committee:
- Landscaping Committee:

FLATHEAD VALLEY BRIDGE CENTER

- Hospitality Committee:
- Education Committee:

FVBC CALENDAR REVIEW:

Administrative Calendar

July	August	September
<ul style="list-style-type: none"> • Schedule the Annual meeting. • Appoint the Nomination and Election committee. 	<p>Secretary:</p> <p>Post the 20-day notice by email, bulletin board and announcements at the Center to include:</p> <ul style="list-style-type: none"> • Date of the Annual Meeting and the Board Elections. • Nominations for open slots on the Board. 	<p>Nomination Committee:</p> <ol style="list-style-type: none"> 1) Close nominations 1 week before date of Election. 2) Post a list of nominees on the bulletin board. 3) Make absentee ballots available. <ul style="list-style-type: none"> • Annual meeting, elections and financial report to be held in September. <p>Treasurer:</p> <ol style="list-style-type: none"> 1) Prepare financials for Annual meeting

Facility Maintenance Calendar

July	August	September
<ul style="list-style-type: none"> • Change furnace A/C filter. • 	<ul style="list-style-type: none"> • Touch up paint inside. • Inspect for needed maintenance indoors and outside. Check that all outside lights are functioning. • 	<ul style="list-style-type: none"> • Arrange Carpet Cleaning American Carpet Care • Reprogram outside lights Fall/Winter

OLD/UNFINISHED BUSINESS:

- FVBC Donations to Local Non-Profit Organizations:
 - FVBC continues to hold Local Charity Games. There is a process for ACBL to either return funds for local charity games or simply charge less for local charity games. Further research is necessary to verify the actual process.
 - Currently, the accounting for local charity games lacks clarity.
 - Possible Motion: FVBC will give \$50 per month to a local non-profit charity as long as FVBC's income exceeds expenses.
 - The annual budget should include this as expenses to the club.
- AED for Club: The Club voted to acquire and maintain an AED at the Center.

FLATHEAD VALLEY BRIDGE CENTER

- Wendy Sexton is the POC for this action.
- FVBC Handbook Development
 - Club Manager: Ongoing.
 - Game Director Handbook: Ongoing.
- FVBC Volunteers
 - Club Manager – Linda Petersen
 - Membership Chair – Fran Ollendike
 - Webmaster – Asst Scott Hines
- Common Area Contract accounting – still in work
- Magnetic Name Tag storage board:
 - Options to be discussed and tested.
- A member suggested the addition of a handrail to the short walkway at the building entry. Charlie Hansen

NEW BUSINESS:

- The education committee is looking at funding for Teacher Certification.
<https://www.acbl.org/portfolio/online-teacher-certification/>
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MEETING REVIEW:

- Final review of meeting items.
- Next Board Meeting: Monday, 14 October 2024. 4:00 PM

MEETING ADJOURNED:

- Motion: _____, 2nd _____ to adjourn meeting. Consensus approval.
- Time: _____