

## **Crockham Hill Bridge Club (the club) Data Protection**

The new General Data Protection Regulation (GDPR) will apply from 25<sup>th</sup> May 2018.

### **Action Required**

- a) All current members are required to consent to the Club holding and using their personal data.

### **Members Personal Data**

Name, email address, telephone number(s) are retained by the Club.

### **Guests**

At the commencement of a Bridge session consent will be obtained from any guest to use their name and to upload the results to the Club website.

This consent will be retained for a period of one year, after which it will be destroyed.

### **Data Storage**

The list of members is retained on EBU score pairs.

### **Data Usage**

Personal data is used by the Steering group to communicate items of Club business to members, if by email using 'blind copy' (Bcc).

Following a Bridge session results are uploaded to the Club websites. Data is not shared with any other person or organisation.

### **The Steering Group**

The Steering group may use open email between themselves for Club business, provided that they all agree, and are told of this when they join the group. If concerned, a member should use a separate email address for this purpose.

### **Passwords**

Scorers hold the club password to post results on EBU score pairs.

The results of Bridge sessions are accessible to anyone who enters the Club website.

Only the website manager can update pages on the Club website.

### **The current Steering Group is:**

**Sue Barnes, Pam, Deverill, Wynne Gifford, Reg Hull, Ian Hamilton, Amanda Marnham and Hazel Rebbek**

**April 2018.**