

San Luis Duplicate Bridge Club

Board Minutes for January 14, 2019

The meeting was called to order by President Bill Ringbom at 10:30 AM Board members Bill Ringbom, Mary Neal, Leda Fields, Don Alderman, and Jan Zinner were in attendance. Kathy Borland arrived late and Jean Wilson was absent.

Minutes: The minutes from November 12, 2018 were read. A motion to approve the minutes as read was made by Jan and seconded by Don. All voted in favor. There was no meeting in December.

Treasurers Report:

Net income for November was (\$212.82) with an ending balance of \$8293.33. \$20 to the Senior Center. There were 134 ½ tables.

Net income for December was (\$1387.00) with an ending balance \$6906.73. \$4 to Senior Center. There were 62 ½ tables.

Net income for the year ending in December 2018 was \$3090.70.

Manager's Report:

The schedule for next year has been completed. Bidding box inserts are being replaced and we will get inserts for the boards.

10set aside the problem Bridgmates and Bill will take a look at them. He will also check into the cost of repair.

Old Business:

Donation to a local charity was discussed. A motion was made by Jan for this years local charity be the Prado Road Center. It was seconded by Kathy and all voted in favor.

Discussion was held for honorees for the special weeks in 2019 and 2020. A motion was made by Jan and 2nd by Kathy that we honor Mike Shipsey in 2019 and Mary Neal in 2020. All voted in favor except Mary Neal who abstained.

Proposed changes to the bylaws will be posted by Jan 18, 2019 and the members will be notified via email as well as announcements that a special meeting will be held on Feb 18, 2019 for the purpose of voting on the changes.

New Business:

The next meeting will be Monday February 11, 2019 at 10:45 AM.

Respectfully submitted,

Leda Fields

San Luis Duplicate Bridge Club

Board Minutes for March 11, 2019

The meeting was called to order by President Bill Ringbom at 10:45 AM Board members Bill Ringbom, Leda Fields, Don Alderman, Mary Neal, Jan Zinner and Kathy Borland were in attendance. Jean Wilson was absent

Minutes: The minutes from February 11, 2019 were read. A motion to approve the minutes as read was made by Jan and seconded by Don. All voted in favor.

Treasurers Report:

Net income for February 11 was \$324.87 with an ending balance of \$8742.37, \$15 to the Senior Center. There were 145 1/2 tables. .

Manager's Report:

A discussion was held regarding where to donate the proceeds from the Local Charity Game CAPSLO, the Food Bank and the Salvation Army. Leda made a motion to change the charity donation to the Salvation Army. It was seconded by Kathy and all voted in favor. Jan will give a speech recommending members of the club donate toiletries as well.

Old Business:

A motion was made by Jan to establish a beginners section on Fridays. It was seconded by Don. All voted in favor.

New Business:

Jan and Kathy will investigate using screens to post the results of games.

Jan will work with the Unit Board for plans for the Longest Day which is a Friday this year.

The next meeting will be Monday April 10.

Respectfully submitted,

Leda Fields

SLO Duplicate Bridge Club
Board of Directors

Minutes - November 11, 2019

Present: Jan Zinner – President; Leda Fields – Vice President; Don Alderman – Treasurer; Kathy Borland – Secretary; Bill Ringbom, Jack Luxton

Absent: Mary Wegis

Agenda Item	Discussion	Action	Person responsible	Date Completed
I. Approval of minutes	Minutes from last meeting not available for approval.			
II. Treasurers Report	<p>Table count down due to conflicting tournaments. October – 146 tables. Reviewed P&L – Balance \$10,637.54 Total Income - \$3,274.85 Total Expenses - \$2,021.53</p> <p>Bill suggested Don add a software category</p> <p>Jack suggested we add YTD column so we can track expenses monthly and annually. It would also be beneficial to add a Last Year column for comparison.</p> <p>Jan suggested we track the cost for special games. Discussion ensued on tracking expenses for the special games on the P&L. Also discussed when and how often to have the special games. Several board members do not understand how special games work so will discuss further at the next meeting.</p>	<p>Information</p> <p>Don will add software category to the P&L</p> <p>Don to revise report</p> <p>Bill has the schedule for the year and will bring it to the next meeting.</p>	<p>Don</p> <p>Don</p> <p>Bill</p>	<p>ASAP</p> <p>ASAP</p> <p>1/13/20</p>

<p>III. <u>Old Business</u></p> <p>A. Banking</p>	<p>Discussed the need for all board members to have ATM cards.</p> <p>Discussed putting \$5,000 in a CD. Don said it would be inaccessible for 18 months and the return is 1.5%. There is over \$10,000 in our account but we need at least \$5,000 for emergency expenses.</p>	<p>Jan & Don will go to Union Bank in SLOL on Wednesday, November 13, 2019 and get ATM cards.</p> <p>Don will check with the bank to see if \$5,000 is enough to open a CD.</p>	<p>Jan & Don</p> <p>Don</p>	<p>11/13/19</p> <p>ASAP</p>
<p>B. Zero Tolerance Disciplinary Policy & Procedure</p> <p>Implementation Procedure for Zero Tolerance Discipline Policy</p>	<p>Discussed the P&P and Leda suggested we add another example of behavior that will not be tolerated under the policy section as follows: "Any behavior that impacts other peoples' enjoyment of the game."</p> <p>Discussed the Implementation Procedure Kathy presented. Changes as follows:</p> <ol style="list-style-type: none"> 1. The Club Manager will explain.... 2. All bridge players at the SLO Duplicate Bridge Club will receive a copy of the policy. 5. All incidents will be reported to the Club Manager 6. The Club Manager will be responsible for tracking all incidents. 	<p>P & P approved by the board with the stated change.</p> <p>Implementation Procedure approved with stated changes.</p>	<p>Approved</p> <p>Approved</p>	<p>ASAP</p> <p>ASAP</p>
<p>IV. <u>New Business</u></p> <p>A. Christmas Party</p>	<p>The Christmas Party will be December 2, 2019. Jan discussed having a special game on this day. Discussed having a District Fund/Foundation Game.</p> <p>We need to give all Directors and the Senior Center a Christmas card and bonus check. Discussed</p>	<p>Bill will need to get unit approval.</p> <p>Approved</p>	<p>Bill</p> <p>Board of Directors</p>	<p>ASAP</p> <p>12/2019</p>

	<p>amounts as follows: John Fields - \$100 Mike Shipy - \$200 Bill Donovan - \$200 Jim Solomon - \$100 Senior Center - \$650</p> <p>Discussed food options and Leda suggested Mamma's Meatballs which they did last year. Bill volunteered to pick up desserts at Costco.</p> <p>Need to get Christmas plates and decorations.</p>	<p>Leda to order Food and Bill will get the desserts.</p> <p>Kathy & Mary W will set-up.</p>	<p>Leda & Bill</p> <p>Kathy & Mary W</p>	<p>12/2/19</p> <p>12/2/19</p>
<p>B. Dealing Machine</p>	<p>Discussed selling one of our machines to the 5 Cities Club and have them make their own boards. SLO has done all the boards for many years and the volunteer schedule for making boards has become too difficult.</p> <p>Bill suggested we give them 8 sets of boards and charge them \$100/mo for 2 years to pay off the machine. We would also offer to have them pay \$2,300 up front and save \$100.</p> <p>The Directors would be responsible for making the boards for each club. Discussed increasing the Directors fees to take on making the boards.</p> <p>Santa Maria would contract with 5 Cities for their boards.</p> <p>Someone from Blacklake will make their boards in SLO.</p>	<p>Board approved selling our machine to 5 Cities and getting out of the board-making business.</p> <p>Jan will send a letter to the 5 Cities Board.</p> <p>Implementation will be January 1, 2020</p> <p>SLO and 5 Cities Boards to discuss</p> <p>5 Cities to work out with Santa Maria</p> <p>Jan will take responsibility</p>	<p>Approved</p> <p>Jan</p> <p>SLO and 5 Cities Clubs</p> <p>5 Cities Club</p> <p>Jan</p>	<p>ASAP</p> <p>1/1/20</p>

C. 2020 Schedule	Discussed the 2020 Special Games schedule. Bill usually takes care of it and Jan asked if the board could be included in the decisions. Jan would like to see every Wednesday night be a special game and have more special games on Fridays to try to increase attendance.	Bill will make up the 2020 special game schedule and discuss at the next meeting.	Bill	1/13/20
D. Long term goals	<p>Discussed what will happen when we outgrow the SLO Senior Center. Bill said we can handle 23 tables and we are not close to having that many tables on a regular basis.</p> <p>Need to think about saving money for the possibility of having to lease a bigger space.</p>	Information		
Meeting Adjourned @ 11:30am				

Respectfully Submitted: Kathy Borland, Secretary