

5-Cities Duplicate Bridge Club
Board of Directors

Minutes – February 8, 2024

Present: Marilyn Bullock – President; Art Herbon – Treasurer; Kathy Borland -Secretary; John Hjalmarson – Vice President; Jody Lehman; Yoli Mendena; Deb Cameron – Club Manager

Agenda Item	Discussion	Action	Person responsible	Date Completed
I. Approval of minutes	Minutes from December 7th meeting approved as written	Approved		
II. Treasurers Report	<p>Art reported we are leveling out on Profit vs Loss. We started the year with \$26,535.31 and currently we are at \$26,048.31. Losses have decreased each month as revenue increases.</p> <p>2023 YTD Income - \$18,319.42 2023 YTD Expenses - \$22,162.11 Ending 2023 Bank Balance - \$26,535.31</p> <p>Jan 2024 Income - \$1.862 Jan 2024 Expenses - \$2,299 Ending Bank balance - \$26,098</p> <p>Art discussed the loss in 2023 was the first half of the year. 2024 budget will include Directors & Officers Insurance.</p> <p>January table count Wednesday & Thursday – 23.8</p> <p>Discussed the need for a maintenance budget for the Dealer Machine.</p>	<p>Information</p> <p>Info</p> <p>Marilyn talked to Bob and he does not need a budget.</p>	<p>Info</p>	

	<p>Art discussed investing funds to get better return on the club's money. He continues to work with Wells Fargo Bank.</p> <p>Discussed ways to increase tables.</p> <ol style="list-style-type: none"> 1. Quarterly workshop 2. Encourage 199er group to play on Thursdays in a 199er game but we need 3 tables. 3. Deb talked about the 199er night club game on BBO that we get money back to our club. Art reported we got 5 (\$200) payments last year, 2022. This year we have not received any payments. 	<p>Art to work with Wells Fargo Bank</p> <p>Continue to encourage 199er's to play on Thursday.</p> <p>The club received \$168 in Dec. Jodi surveyed the Wednesday group and no one is playing in the night game. Deb will make a flyer and encourage players under 199 points to play.</p>	<p>Art</p> <p>Deb</p> <p>Deb</p>	<p>Tabled</p> <p>On-going</p> <p>ASAP</p>
<p>III. <u>Old Business</u></p> <p>A. Directors Insurance</p>	<p>Art reported that Directors & Officers Insurance will begin in June, 2024.</p>	<p>Info</p>		
<p>B. Revision of By-Laws and Rules of Ethics</p>	<p>Tabled until March, 2024</p>			

C. Zero Tolerance Policy	Kathy brought the Zero Tolerance Policy for review.	There was not time for discussion so will discuss at the next meeting.	Kathy	Next meeting
<p>IV. <u>New Business</u></p> <p>A. Independent Contractor</p>	<p>Gary Yant (from the Unit Board) reported that Federal Law goes into effect March 11, 2024 requiring all independent contractors to be classified as an employee. To comply we need to employ Directors and Club Managers. Gary would like to start March 1, 2024 with the first filing due March 31, 2024.</p> <p>There is a \$1000 cost for payroll services that the Unit Board may cover.</p> <p>Art calculated the annual cost to the 5-Cities Club would be \$4,000. He also said if we raise table fees \$1, it will cover the \$4000 increase/year.</p>	<p>Motion – effective March 1, 2024 any person compensated will become an employee. Deb – 2nd All approved</p> <p>Gary will take to the Unit Board and report back.</p> <p>Table fees will be discussed at the next mtg.</p>	<p>Gary</p> <p>Everyone</p>	<p>Next mtg</p> <p>Next mtg</p>
Meeting Adjourned @ 12:00 PM	Next meeting is March 14th @ 10:45 AM We meet the 2 nd Thursday of the month			

Respectfully Submitted: Kathy Borland, Secretary