

## Minutes

### Unit 540 Annual Meeting of the Members

**Date:** January 18, 2022

**Call to order:** 5 PM by Deb Cameron, President, via Zoom

**Quorum:** A quorum of members was present (greater than 25—see below).

**Minutes:** Mike Hughes, Secretary read the minutes of the Annual Membership Meeting of 1/9/21. Rosemary Heath moved, and Janet Pettis seconded the motion that they be approved. Motion carried.

#### **Treasure's Report:**

- Carol Raimondo, Treasurer the treasurer's report. [copy of: Copy of "2021 Profit and Loss.xls" on file.]
- Carol reported that participation in the virtual games has earned the unit approximately \$14,000 to be divided among the units as determined by the board in a future meeting.
- Deb Cameron moved, and Bud Zeuschner seconded the motion that the Treasurer's report be approved. Motion carried.

#### **Old Business:**

##### 1. Election of Directors

- a. The Election Committee nominated the following members to fill the five vacant positions on the board of directors for 2022-2023.
  - i. Kathy Borland (incumbent)
  - ii. Carol Raimondo (incumbent)
  - iii. Mike Hughes (incumbent)
  - iv. Gary Yant
  - v. Dave Elder
- b. After a Unit-wide email call for nominations and call from the floor, no further nominations were received.
- c. Deb Cameron moved and Art Herbon seconded the motion to elect Kathy, Carol, Mike, Gary, and Dave to the Unit 540 Board of Directors. Motion carried.

**Adjourned:** 5:21 PM to a time and place in January 2023 to be determined.

Respectfully submitted:

Mike Hughes, Unit secretary

The screenshot shows a Zoom meeting interface. The main area is a grid of video thumbnails. Many thumbnails are replaced by names or initials, indicating that multiple people are using the same link. The names visible in the grid include: Debra, Art Herbon, Howard Gee, CharlesDavis, cindyfarrow, Kathy Borland, John Phirman, Debra, iPad (7), iPad (61)Linda Seifert, Don Alderman, marjel harkins, Janet's iPad (2), gary yant, Mike Carroll's iPad, Dave Elder, Jim Coryell, rosemaryheath, fred strong, and Gail Lapins. The bottom row shows 'Carol' (highlighted with a green border), 'Raymond Zeusc...', and 'E'. On the right side, there is a search bar 'Find a participant' and a list of participants with their initials and names: Art Herbon (Host, me), Carol, Debra, Gail Lapins, Raymond Zeuschner's iPhone, Emily Kreins, gary yant, John Phirman, rosemaryheath, CharlesDavis, cindyfarrow, Debra, Don Alderman, fred strong, Howard Gee, iPad (61)Linda Seifert, iPad (7), Janet's iPad (2), Jim Coryell, Kathy Borland, and Mike Carroll's iPad.

Note multiple attendees per link.

## Minutes

### Unit 540 San Luis Obispo Meeting of the Board of Directors

**Date:** January 18, 2022

**Call to order:** 5:22 PM

**Directors Present:** Deb Cameron, (president); Kathy Borland; (vice-president); Mike Hughes (secretary); Carol Raimondo (treasurer); Gary Yant (newly elected); Dave Elder (newly elected); Linda Seifert; Art Herbon, Bud Zeuschner Fred Strong (non-voting emeritus), Jim Borland (outgoing); Jack Phirman (outgoing).

**Quorum:** A quorum of directors was present.

**Minutes:** Kathy moved and Bud seconded the motion to approve the minutes of 11/12/21. Motion carried.

#### **Treasurer's Report:**

- The treasurer's report shows an ending balance of \$15,095.48 with a net gain of \$ 107.50 for December.
- Mike moved and Linda seconded the motion to approve the treasurer's report. Motion carried.
- [copy of: "2021 Profit and Loss.xls" on file.]

#### **Old Business:**

1. Sectional
  - a. Art announced that the check has been returned.
  - b. After discussion, Linda moved and Bud seconded the motion to cancel this year's sectional in light of the changing and unpredictable constraints due to COVID.  
**ACTION:** Art will contact ACBL to remove the announcement from the website.  
Motion carried.
2. Club Reports
  - a. Five Cities
    - i. The city will not allow the club to mandate vaccination unless it pays full rent for the venue, which is cost prohibitive. Deb noted that Five Cities is determined to resume live games.
  - b. SLO
    - i. Kathy reported attendance between 4.5 and 5.5 tables per game on average and that the new mask mandate has been implemented.
  - c. Morro Bay

- i. No decision has been made about a game in Morro Bay owing to no location. There was discussion about M.B.'s share of the virtual club proceeds. It was agreed that the unit will hold these monies until their path as a club is clear.
- d. North County
  - i. Mike reported an average of 5 tables/game on both Mondays and Thursdays and that in January the club will host a Tuesday game as an experiment to see what impact there may or may not be on the other 2 games.
- e. Blacklake
  - i. No report.

**New Business:**

1. Election of Directors.
  - a. Gary and Dave were welcomed to the board as newly elected directors.
2. Election of Officers.
  - a. Jack stepped down as director and was thanked for his long service.
  - b. Jim stepped down as director and was thanked for his service. He agreed to continue to manage the website and email list for one more year.
  - c. Linda moved and Deb seconded the motion that Bud be elected President. Motion carried.
  - d. Carol agreed to continue as Treasurer.
  - e. Mike agreed to continue as Secretary
  - f. Bud moved and Deb seconded the motion that Linda be elected Vice-President. Motion carried.
  - g. Art has agreed to continue hosting Zoom meetings.
  - h. Kathy noted that this will be her last year as director if she is unable to resume face-to-face play.
3. New President.
  - a. Deb thanked the board for their support and the opportunity to serve as president. She welcomed Bud to the position.
  - b. **ACTION:** Bud announced that he will conduct a survey to determine regular meeting date and time.
  - c. He reported that Rosemary Heath will continue to serve as Unit Reporter.

**Adjourned:** 5:42 PM.

**Upcoming Meetings:**

1. Next meeting of the board: TBD.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "MHughes", written in a cursive style.

Mike Hughes, Unit secretary

## Unit 540 Board of Directors

### Minutes – June 16, 2022

Present: Bud Zeuschner – President; Linda Seifert – Vice-President; Carol Raimondo–Treasurer; Kathy Borland; Deb Cameron; Art Herbon; Gail Lapins (guest); Fred Strong (past President)

Absent: Mike Hughes (Secretary), Gary Yant

Zoom meeting

Agenda Item	Discussion	Action	Person responsible	Date Completed
I. Approval of minutes	Minutes from 1/18/2022 approved	Approved by Board		
II. Treasurers Report	Total revenue YTD - \$2,720.32 Total expenses YTD - \$1,116.44 Net Profit - \$1,603.88 Ending Bank Balance 5/31/22 - \$16,699.36 Receipt of MB CBC funds - \$4,077.80 Total cash on hand - \$20,777.16	Information		
III. <u>Committee Reports</u>				
A. Tournament Committee	Art Herbon reported that he can no longer chair the Tournament Committee.	Art will help whoever takes over the position. Need to find someone to take over the committee.	Board	ASAP

B Conduct and Ethics Committee	Linda volunteered to be the chairman of this committee.	Linda is chair of this committee. Board approved	Linda	
C. Membership Committee	Discussed the responsibilities for this committee. Linda said Jan Crossley is a new member of the SLO Bridge Board and she has experience with a program for membership.	Kathy said she would consider the position but needs more information.	Board	ASAP
D. Publicity Committee	Discussed the responsibilities and Deb said she will consider the position.	Deb will consider taking the position and let Bud know.	Deb	ASAP
IV. <u>Old Business</u>	Appointment of Standing Committee Chairs	There have not been any chairs appointed to the committees. Will discuss at the next meeting	Board	Next mtg
V. <u>New Business</u>				
A. Resignation of Treasurer	Carol has resigned as Treasurer and the Board accepts her resignation. She will be missed as she has contributed so much to Unit 540 in so many ways.	Board accepts Carols resignation.		
B. Appointment of Treasurer	Gary Yant has been nominated to be Treasurer. The Board had a brief discussion. The Board gave Gary Yant signatory authority for our accounts with Mechanics Bank.	Board unanimously approved Gary Yant to be Treasurer. Linda moved to approve and Deb seconded the motion. Motion carried		
C. Nomination for filling remainder of Carol's term	Gail Lapins and Fred Strong have been nominated. Fred withdrew his name. Board discussed the appointment of Gail Lapins.  Welcome to the Board Gail!!	Board voted and approved Gail to finish the term for Carol. Kathy made the motion to approved and Art seconded. Motion carried		

D. Longest Day	Discussed the idea that all revenue and donations collected for the week of June 20 <sup>th</sup> will be matched by the Unit with a cap of \$1,000.	Board approved		
E. Preliminary reaction to Gary Yant's suggestions	Bud summarized Gary's ideas for increasing the number of bridge players. <ol style="list-style-type: none"> <li>Contact all Unit 540 members who are not currently playing and encourage them to play in either the open game or Tom Snow's 199er game. Give an incentive to new players by offering to play with an experienced partner and also get "free play".</li> <li>Set-up a mentor program.</li> </ol>	Board discussed and decided to discuss at the next meeting when Gary will be present.	Gary	Next mtg
F. Gail Lapins suggestion for member achievement awards	Gail reported she is interested in obtaining the Advancement list from ACBL so players can be recognized for their achievement. Fred said he is the electronic contact for ACBL and they send him the list.	Gail asked Fred to forward the lists when he receives them. She will take care of recognizing players and will provide a cake.	Gail & Fred	As needed
G. Memorial Service for Barbara Hardin	Memorial service is June 18 <sup>th</sup> @ 11.30am @ St Peters by the Sea.	Information		
H. Added agenda item – purchasing of supplies	Fred has agreed to be in charge of ordering all supplies. Fred said the Unit should pay for some supplies. Deb said she is unaware of other Unit Boards who pay for supplies to each individual club.	Fred will bring a proposal to the next board meeting for ordering supplies. Need to determine what supplies will be paid by the Unit.	Fred	Next mtg
Meeting Adjourned @ 5:40pm  Next Meeting is ?? Zoom.				

Respectfully Submitted: Kathy Borland





## Minutes

### Unit 540 San Luis Obispo Meeting of the Board of Directors

**Date:** July 8, 2022

**Call to order:** 4:55 PM

**Directors Present:** Bud Zeuschner, (president); Kathy Borland; Mike Hughes (secretary); Gary Yant (treasurer); Fred Strong (non-voting emeritus), Gail Lapins

**Directors Absent:** Dave Elder; Linda Seifert; Art Herbon; Deb Cameron (vice-president)

**Quorum:** A quorum of directors (5 voting) was present.

**Minutes:** Gary moved and Mike seconded the motion to approve the minutes of 6/16/22. Motion carried.

#### **Officer/Committee Reports:**

##### 1. Treasurer's Report

- a. The treasurer's report shows total ending bank balance for June \$ 15686.61 with a net loss of \$1012.75. Cash on hand is \$ 19764.41 (including Morro Bay CBC funds).
- b. Mike moved and Gail seconded the motion to approve the treasurer's report. Motion carried.
- c. Gary moved and Kathy seconded the motion that we change the requirement for two signatures on checks for the unit bank account so that only one signature is required: either Raymond (Bud) Zeuschner (president) or Gary Yant (treasurer).
- d. [copy of: "2022 Profit and Loss.xls" on file.]

##### 2. Tournament Committee (Vacant — needs to be filled)

- a. **ACTION:** Bud will ask Dave if he would consider taking the position. Bud asked the board for recommendations in the event Dave is unwilling.
- b. Fred noted that we may need to hold a sectional in order to meet ACBL requirements. **ACTION:** Fred will contact ACBL to see if there is still a mandate.

##### 3. Conduct and Ethics Committee – no report

##### 4. Publicity Committee – no report

##### 5. Membership Committee – Gary and Gail reviewed the proposal to (1) contact unit members not currently playing and (2) offer mentorship as an incentive to return. Gary moved and Gail seconded this motion. Motion carried.

**Old Business:** None

**New Business:**

1. Supplies Proposal and Budget.
  - a. The board appointed Fred to be chair of Supplies.

**Announcements:**

1. Fred noted that mid-year Mini McKinney and Ace of Clubs results are posted.
2. Gail noted that we need a chair for the Longest Day activities.
3. Bud will send out a flyer regarding "Carol Raimondo Day."

**Adjourned:** 5:30 PM.

**Upcoming Meetings:**

1. Next meeting - August 12, 4:45 -Zoom - Agenda items due to Bud by Aug.7.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Mike Hughes". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Mike Hughes, Unit secretary

## Minutes

### Unit 540 San Luis Obispo Meeting of the Board of Directors

**Date:** September 9, 2022

**Call to order:** 4:23 PM

**Directors Present:** Deb Cameron; Kathy Borland; Mike Hughes (secretary) presiding; Gary Yant (treasurer); Fred Strong (non-voting emeritus), Gail Lapins; Art Herbon

**Quorum:** A quorum of directors was present.

**Minutes:** Fred moved and Gary seconded the motion to approve the minutes of 7/8/22. Motion carried.

#### **Officer/Committee Reports:**

1. Treasurer's Report
  - a. The treasurer's report shows total ending bank balance for August \$13538.15 with a net loss of \$402.50. Cash on hand is \$ 17615.95 (including Morro Bay CBC funds).
  - b. Mike moved and Fred seconded the motion to approve the treasurer's report. Motion carried.
  - c. [copy of: "2022 Profit and Loss.xls" on file.]
2. Tournament Committee – No report
  - a. There was discussion about the flyer for the sectional. The following issues arose and are forwarded to Gina:
    - a.i. Is the event cash or cashless?
    - a.ii. Is "Central Coast Sectional" the best name for the event?
    - a.iii. Should there be artwork?
    - a.iv. Is pre-registration mandatory?
    - a.v. Do we have a budget?
    - a.vi. Can we partner with hotels/motels for special rates?
    - a.vii. What food if any is available?
3. Conduct and Ethics Committee – no report
4. Publicity Committee – no report
5. Membership Committee –Gail described the results of telephone outreach and acknowledged the participants by name. She explained the process for contacting people and noted that people were generally pleased to be contacted. She noted that about half the people contacted showed interest in perhaps resuming f2f play and that 3 pairs are currently being mentored. She explained plans for continuing outreach and how tracking is done.

**Old Business:** None

**New Business:**

1. Fee for Unit game.
  - a. Gary noted that we are not breaking even at six tables with a \$6 entry fee. He moved and Gail seconded the motion that we raise the entrance fee to \$7. After discussion the motion carried.
  - b. Gail made a second motion to raise the fee to \$8. There was no second.
  - c. **Action:** Gary will notify the director and arrange for the fee change to be announced.
2. Point awards.
  - a. Mike noted that point awards can be an important draw for f2f play and asked whether clubs are scheduling as many special games as possible. It was generally agreed they are.

**Announcements:** none

**Adjourned:** 5:30 PM.

**Upcoming Meetings:**

1. Next meeting – October 14, 4:45 - Zoom - Agenda items due to Bud by Oct 12.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Mike Hughes", written in a cursive style.

Mike Hughes, Unit secretary

## Minutes

### Unit 540 San Luis Obispo Meeting of the Board of Directors

**Date:** November 11, 2022

**Call to order:** 4:23 PM

**Directors Present:** Linda Seifert (vice president – presiding); Mike Hughes (secretary); Gary Yant (treasurer); Fred Strong (non-voting emeritus), Gail Lapins; Art Herbon

**Quorum:** A quorum of directors was present.

**Minutes:** The minutes of 9/9/22 were approved with the correction that Deb is not VP.

#### **Officer/Committee Reports:**

1. Treasurer's Report
  - a. The treasurer's report shows a total ending bank balance for October of \$13,662.77 with a net gain of \$121.00 this month. Cash on hand is \$ 17,740.57.
  - b. Mike moved and Art seconded the motion to approve the treasurer's report. Motion carried. [copy of: "2022 Profit and Loss.xls" on file.]
2. Tournament Committee
  - a. Gina provided a list of issues and questions from the committee. After review, the board asks the committee to provide more specific requests for action by the board. **ACTION:** Gary will meet with Gina to clarify the issues and will report back next meeting.
3. Conduct and Ethics Committee – no report
4. Publicity Committee – no report
5. Membership Committee – Gail moved and Gary seconded the motion that the unit authorize the committee to spend up to \$350.00 towards the marketing campaign to bring in new social bridge players as described in Gail's recent email. Motion carried.

**Old Business:** None

#### **New Business:**

1. Incidental Expenditures.
  - a. Gary moved and Art seconded the motion to authorize the treasurer and the president, as permitted by bank signatory status, to spend up to \$100 for one-time expenditures and/or \$50 for recurring expenses without requiring board approval. Motion carried.
2. Election of Directors.
  - a. There was discussion regarding upcoming vacancies. Some names of people approached and their responses were discussed. Other names were suggested.

Linda, Gail, and Art agreed to form an Election Committee. **ACTION:** The committee will report to the board no later than the December meeting.

- b. Gary noted that Kathy Borland has resigned via email.
  - c. Mike announced he will resign after the January meeting.
  - d. Continuing Directors (term expiring in 2024):
    - Gary Yant
    - Dave Elder
    - Gail Lapins
  - e. Outgoing Directors (term expires Jan. 2023):
    - Bud Zeuschner
    - Linda Seifert
    - Art Herbon
    - Deb Cameron
  - f. Resigning Directors:
    - Kathy Borland
    - Mike Hughes
2. Investing excess funds.
- a. Gary noted that there is a large balance in the unit account that is not earning appreciable interest. It was generally agreed that investing a portion of the unit funds is a good idea. There was discussion regarding whether to purchase a certificate of deposit and what kind that might be. **ACTION:** Gary will do some research and bring a recommendation to the next meeting.

**Announcements:** none

**Adjourned:** 5:26 PM.

**Upcoming Meetings:**

1. Next meeting – December 9, 4:45 - Zoom - Agenda items due to Bud by Dec. 5.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Mike Hughes", written in a cursive style.

Mike Hughes, Unit secretary

## Minutes

### Unit 540 San Luis Obispo Meeting of the Board of Directors

**Date:** December 9, 2022

**Call to order:** 4:49 PM

**Directors Present:** Bud Zeuschner, (president); Linda Seifert (vice president); Mike Hughes (secretary); Gary Yant (treasurer); Gail Lapins; Art Herbon

**Visitors:** Rosemary Heath, Jack Luxton

**Quorum:** A quorum of directors was present.

**Minutes:** The minutes of 11/11/22 were approved via email.

#### **Officer/Committee Reports:**

1. Treasurer's Report
  - a. The treasurer's report shows a total ending bank balance for October of \$15,095.48 with a net gain of \$107.50 this month.
  - b. Mike moved and Gail seconded the motion to approve the treasurer's financial report. Motion carried. [copy of: "2022 Profit and Loss.xls" on file.]
  - c. Gary reported that buying a CD was not feasible at this time.
2. Tournament Committee
  - a. Gary reviewed the proposed sectional budget, which includes \$675 for housing of director should that be needed in lieu of putting them up in a member's home. The board agreed that the budget looks good. [see "2022 Profit and Loss.xls"]
  - b. The board recommends that we hold a dinner for the directors and partners.
  - c. It was agreed that we do not want to try to set up a hotel list at a reduced rate for out-of-town participants in the sectional.
3. Conduct and Ethics Committee – no report
4. Publicity Committee – no report
5. Membership Committee – Gail reported on the good participation in the mentoring program (8 tables). She noted that there were 4 tables in the 199-er section.
6. Nominating Committee
  - a. Bud reported on the slate of nominees which includes Yolanda Medina. Gail will confirm whether she is firmly a candidate.
  - b. The issues of whether to resume face-to-face board meetings and revisiting the day and time of meetings were discussed. Tabled to the new board.

**Old Business:** None

**New Business:**

1. Game Directors
  - a. Jack raised the issue of how the unit would cope with the loss of the SLO and North County directors. Jack proposed setting aside money to train new directors. It was noted that ACBL will most likely reimburse our expenses to this end 50%. **ACTION:** Jack will research the requirements and actual costs of training. **ACTION:** Gary will coordinate approaching potential new game directors and asked the board for suggestions.
2. Bridge lessons in AG.
  - a. Bud moved and Mike seconded the motion to authorize up to \$500 for a campaign to advertise lessons from Tom Snow. Motion carried. **ACTION:** Bud will talk with Tom.
3. Reimbursing SLODB for new computer.
  - a. Bud moved and Gary seconded the motion that the unit reimburse the SLODB club \$75 to pay for the new computer as the unit uses it about 15% of the time. Motion carried.

**Announcements:** none

**Adjourned:** 5:32 PM.

**Upcoming Meetings:**

1. Next meeting of the directors – January 13, 2023, 4:45 - Zoom - Agenda items due to Bud by Jan. 10.
2. Annual Membership Meeting – Saturday, January 14, 2023 at the Senior Center.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Mike Hughes". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Mike Hughes, Unit secretary